

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

STRATEGIC TRANSFORMATION COMMITTEE - FRIDAY, 9 FEBRUARY 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Urgent Business</u>	<u>The Committee resolved:</u> There were no items of urgent business.		
2.1	<u>Determination of Exempt Business</u>	<u>The Committee resolved:</u> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 13.1 (Third Party Spend), 14.1 (Digital Platform Business Case) and 15.1 (Migration to Transitional Target Operating Structure).		
3.1	<u>Members are requested to intimate any declarations of interest</u>	<u>The Committee resolved:</u> Councillor Flynn declared an interest in item 10.1 (Asset Review – Business Case) by virtue of his position as a Council appointed member of Shaping Aberdeen Housing Limited Liability Partnership (LLP) Management Board. He considered that the nature of his interest did not require him to leave the meeting and therefore chose to remain in the meeting for consideration of this item.		

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4.1	<u>None received at this stage</u>	<u>The Committee resolved:</u> there were no requests for deputation.		
5.1	<u>Minute of Previous Meeting of 14 November 2017</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.		
5.2	<u>Committee Business Statement</u>	<u>The Committee resolved:</u> to agree to remove item 2 (Joint Venture Proposal with HunchBuzz) from the statement.		
5.3	<u>Committee Tracker</u>	<u>The Committee resolved:</u> to note the content of the committee tracker.		
6.1	<u>Transformation Portfolio Highlight Report</u>	<u>The Committee resolved:</u> to note the highlight report.		
6.2	<u>Transformation Portfolio Budget and Commitments</u>	<u>The Committee resolved:</u> (i) to note the contents of this report; and (ii) to agree the allocation of funding from the Transformation Fund for the Commitments for Approval as detailed in Appendix 1, subject to decisions taken by the committee in relation to other reports on this agenda.		
7.1	<u>Booking and Payment Digital Pilots Demonstration</u>	<u>The Committee resolved:</u> to note the presentation by Simon Haston, Head of IT and Transformation and Zoe Evans, Transformation and Innovation Adviser in relation to the Booking and		

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		Payment Digital Pilots.		
8	<u>FINANCE DELIVERY BOARD</u> There are no reports submitted for this item.	<u>The Committee resolved:</u> There was no report under this item.		
9	<u>CUSTOMER DELIVERY BOARD</u> There are no reports submitted for this item.	<u>The Committee resolved:</u> There was no report under this item.		
10.1	<u>Asset Review - Business Case</u>	<u>The Committee resolved:</u> (i) to approve the business case attached as an appendix to this report and notes that the Director of Resources is to implement the Corporate Landlord Model; and (ii) to agree the savings of £737k for 2018/19 and that these are reflected in the budget for 18/19.		
11.1	<u>Tier 2 - Chief Officer Recruitment Process</u>	<u>The Committee resolved:</u> (i) to note the proposed process for filling the Tier 2 Chief Officer posts established by Council on 11 December 2017; (ii) to note the schedule of dates set out in the report; (iii) to approve the procurement of a recruitment partner to provide recruitment services to support the recruitment and selection process by compliantly calling off from the ESPO Framework 3S Strategic HR Services and awarding to one of the providers on that Framework, Penna plc;		

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		<p>(iv) to approve the costs associated with the appointment of the recruitment partner and recruitment advertising campaign for Tier 2 as set out in section 4 of this report; and</p> <p>(e) to note that the external recruitment process will not begin until the completion of the internal recruitment process.</p>		
12	<p><u>GOVERNANCE DELIVERY BOARD</u></p> <p>There are no reports submitted for this item.</p>	<p><u>The Committee resolved:</u> There was no report under this item.</p>		
14.1	<p><u>Third Party Spend - Replacement Appendix 1</u></p>	<p><u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.</p>		
15.1	<p><u>Digital Platform Business Case</u></p>	<p><u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.</p>		
16.1	<p><u>Migration to Transitional Target Operating Structure</u></p>	<p><u>The Committee resolved:</u> to approve the recommendations contained within the exempt report including an additional recommendation from the Convener.</p>		

If you require any further information about this decision sheet, please contact Mark Masson on 01224 522989 or email mmasson@aberdeencity.gov.uk